

**Board of Selectmen  
Town of East Windsor  
11 Rye Street  
East Windsor, CT**

**MINUTES OF REGULAR MEETING,  
February 15, 2011 at 7:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: Denise Menard, Mark Simmons, John L. Burnham, and  
Richard P. Pippin, Jr.  
Members Absent: Gilbert Hayes  
Others: Kathleen Pippin, Marie DeSousa, Jason Bowsza, Elizabeth Burns,  
Lois Noble, Laurie Whitten, Robin Newton, Robett J. Oris, Jr.,  
Jeffer Cabrera, Attorney Thomas Fahey, Attorney Robin Pearson,  
Eric Spungin, Darin Overton, and others  
Press: L. Smith (Patch.com)

**I. Call to Order**

First Selectwoman Denise Menard called the Regular Meeting to Order at 7:00 p.m., in the East Windsor Town Hall.

**II. Attendance**

Denise Menard, First Selectman  
Mark Simmons, Deputy Selectman  
John L. Burnham, Selectman  
Richard P. Pippin, Jr., Selectman

**III. Approval of Minutes**

**Minutes of January 18, 2011 Regular Meeting**

An error was noted in the January 18, 2011 Regular Meeting Minutes. An amendment to the minutes in Section VI, Subsection b, Paragraph 6 is noted. The following is the noted amendment:

“...SJK Properties have been approved for the subdivision on Depot Street.”  
to

“...SJK Properties have been approved for the renewal of permit and modification for the subdivision on Depot Street.”

An error was noted in the January 18, 2011 Regular Meeting Minutes. An amendment to the minutes in Section VI, Subparagraph c, Paragraph 1 is noted. The following is the noted amendment:

“...one of the speakers, Mr. Ron **Rolcutt**, who said that...:”

to

“...one of the speakers, Mr. Ron **Hocutt**, who said that...”

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen approves the minutes of January 18, 2011 Regular Meeting, as amended.

#### **IV. Public Participation**

Ms. Karen Boutin, Chairwoman of the East Windsor Housing Authority, wanted to thank the Board of Selectmen for having the Enfield Inmates help with the snow clean-up at Park Hill.

Mr. Gary Howell, no address given, had a question for the Board regarding the delinquent taxpayers of the town. He inquired as to what was being done to collect those delinquent taxes.

Ms. Menard indicated to Mr. Howell that he could stop by her office to discuss what is presently being done.

Mr. Jason Bowsza, 34 Rye Street, addressed the Board. He wanted to express that he was in favor of the appointments of Mr. Gilbert Hayes to the Greater Hartford Transit District Board of Directions; Ms. Cecelia Mickey to the North Central Committee; Mr. Jeffrey Bancroft of the Parks and Recreation Commission; and all of the new appointments to the Economic Development Commission. Mr. Bowsza also commented regarding the delinquent taxpayers indicating a great effort by the current tax collector, Ms. Samantha Lee, who has collected substantial delinquent taxes.

Ms. Mare DeSousa, Rice Road, addressed the Board. She wanted to thank the Board for all of their recent efforts for clearing the roofs of the schools and other town buildings which there was a lot of concern of those roofs collapsing.

#### **V. Communications**

##### **a. Thank You Letter to Public Works from EW Housing Authority**

Ms. Menard indicated to the Board Members that in their packets is a letter from the Ms. Jennifer DiMauro, Executive Director of East Windsor Housing Authority dated February 1, 2011. Ms. Menard read from the letter thanking

the Town of East Windsor Public Works Department for their timely and efficient response to Park Hill during the recently unrelenting storms.

**b. Correspondence regarding Probate Court Facilities Report**

Ms. Menard commented that she received an email from Mr. Paul J. Knierim, Probate Court Administrator dated February 8, 2011. Ms. Menard read from the email wherein it was indicated Connecticut's Probate Courts successfully completed a watershed restructuring project at the beginning of the year. This memo is to offer their sincere appreciation of the municipal's support throughout the process. All 32 new regional courts are operating from facilities that fully comply with the statutory requirements. Ms. Menard indicated it was a lot of work and a stellar job was done. East Windsor falls under the district which the probate court is located in South Windsor, which it has been for many years.

**c. Grant awarded to Broad Brook Fire Department**

Ms. Menard reported to the Board that the Broad Brook Fire Department has been awarded a grant to install one Dry Hydrant. The Fire Department has secured funds by making application to the Department of Environmental Protection, Division of Forestry. The Federal funds, available through the U.S. Forest Service, State Fire Assistance Program, allows for a 50% reimbursement of the cost of the dry hydrant installation up to a maximum of \$1,000 per installation.

**VI. Selectmen's Reports**

**a. Denise Menard, First Selectwoman**

Ms. Menard remarked that her report will be short, due to the fact she has been busy with snow issues. She wanted to thank all the townspeople for all of their help during the snow emergencies with the roofs. Also, she would like to extend an offer to businesses and business owners, if there is anything to Town can provide assistance to them during this time, please do not hesitate to contact her office.

Ms. Menard commented on the Park Hill grant application. She indicated the application process is moving along and as soon as she has more information, she will provide same to the Board.

Ms. Menard indicated she had use of inmates from Willard-Cybulski Prison to help with the snow clean-up, shoveling sidewalks and spreading sand. They were unable to go up on the roofs; however, their help was an invaluable service.

Ms. Menard indicated she is waiting for confirmation from State Economic Commission and Development on the \$600,000 grant the Town is in line to receive for improvements to the industrial park roads. However, an official letter had not yet been received.

**b. Mark Simmons, Deputy First Selectmen**

Mr. Simmons indicated the Parks and Recreation Department Panther Plunge is scheduled for March 5, 2011 at 1:00 p.m. Donations are still being accepted.

Mr. Simmons mentioned the Traveling Vietnam Veterans Memorial and Museum which will be on display at East Windsor Park and Pavilion, Reservoir Road from May 19 through May 22, 2011. The Veteran's Commission is currently looking for sponsors for the event. Sponsors can donate from \$25.00 to \$1,000.

Mr. Simmons remarked about upcoming fundraising events which the BMX Skate Park Committee has been planning. Those events include a chocolate and wine fest and a duck race.

Mr. Simmons also mentioned the East Windsor Chamber of Commerce has an event scheduled for February 24, 2011 between 5:30 and 7:30 p.m. The event will take place at Jimmy Chen's in Sofia's Plaza.

He also indicated East Windsor Community Conversation will take place on March 1, 2011 at 7:00 p.m. This is a monthly event which is scheduled every first Wednesday of the month. The event takes place at East Windsor High School and is open to the public.

He indicated the Planning and Zoning Commission will be hosting another public hearing to discuss farm regulations. The first hearing was very informative. Once that public hearing takes place, the regulations will be voted upon at a Town Meeting.

**c. John L. Burnham, Selectmen**

Mr. Burnham commented on the recent Board of Finance Meeting of January 19, 2011, wherein Ms. Leslie Zoll from BlumShapiro discussed the audit. The audit was favorable. Other meetings he was to attend, the Pension Committee was cancelled due to the inclement weather and Zoning Board of Appeals was cancelled because there was no business to be discussed.

Mr. Burnham mentioned the Scout Hall hosting the Klondike Derby. He attended the event and it was fun for all.

He also wanted to thank the Public Works Department for an excellent job the department has done with the roads during all of the snow storms. The Town is lucky to have them clearing the roads.

**d. Gilbert Hayes, Selectmen**

Mr. Hayes was not in attendance.

**e. Richard P. Pippin, Selectmen**

Mr. Pippin also commented on the great job done by the Public Works Department. He has spoken with a towns person who has lost their mailbox for the third time due to the plows. Mr. Pippin indicated to that person the town would reimburse for the cost of the replacement cost of the mailbox.

Mr. Pippin indicated the Wetlands Commission Meeting was cancelled. He also mentioned a special meeting which was held by the WPCA on February 10, 2011 which discussed the advertising, time table for bids to be received and reviewed for the North Road Sewer Project. A presentation was also given by Jay Mercier regarding saving electrical expenses at the WPCA facility. He is a specialist in waste water management.

Mr. Pippin remarked about all the communications that were done during the roof situations due to all of the snow. Mr. Len Norton along with the Fire Marshall and Building Official were all involved in the removal and inspection of buildings. The Board Brook School was inspected by a structural engineer due to the cracks which were seen in the building. It was determined the cracks were due to the pressure from the steel. Considering the age of the building, it is in excellent condition. He wanted to thank the Building Official and the Fire Marshall for all of their services during this snow emergency.

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen agree to move the discussion of Agenda Item VII. New Business Subsection B. Authorization to Make Improvements to the Kogut Farms Property to include Attorney Pearson from Shipman, Sosensky & Marks LLC before VII. Board and Commission Appointments.

**VII. New Business**

**b. Authorization to Make Improvements to the Kogut Farms Property, to include Attorney Pearson from Shipman, Sosensky & Marks, LLC**

Ms. Laurie Whitten, Town Planner, and Ms. Robin Newton, Assistant Town Planner introduced to the Board Attorney Robin Pearson of Shipman, Sosensky & Marks, LLC along with a few others to discuss the authorization

to make improvements to the Kogut Farms Property of 44 and 54 Prospect Hill Road. Ms. Whitten indicated an application to the Inland-Wetland Commission regarding the above mentioned project. The overview of the project is beneficial for the wetlands. Ms. Whitten indicated to the Board that a referral is needed for capital improvements of the town property and support of the project. Attorney Robin Pearson introduced herself as representing KROS East Windsor, LLC who has recently entered into contracts to purchase 44 and 54 Prospect Hill Road with the intent of developing those properties for commercial use. In conjunction with that effort, KROS is exploring the possibility of undertaking improvements at Kogut Farms on Chamberlain Road, property owned by the Town of East Windsor, as possible mitigation for activities on the Prospect Hill Road site. Any such activity, including provision of temporary access rights to undertake such work, will need to be authorized by the Board of Selectmen. The Inland-Wetland Commission has been approached to discuss the plans. She introduced others that were in attendance who have been working on the project, including the engineer, Mr. Darin Overton, to give an overview of the project.

Mr. Overton addressed the Board and brought a map of the engineering design of the project and how the property development would impact the Town. The project will help the water quality in the area. Mr. Overton explained in detail the project with the help of the map.

A brief discussion was held regarding the water quality and the improvements of same.

It was **MOVED** (Burnham) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen supports and approves authorizing Denise Menard, First Selectman, to sign and execute any applications needed to undertake the improvements at Kogut Farms Property, along with any other assistance which is needed pursuant to Section 8-24 as reviewed.

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen agree to continue with the order of the Agenda Item VII. Board and Commission Resignations and Appointments.

## **VII. Board and Commission Resignations and Appointments**

### **a. Resignations:**

#### **Economic Development Commission**

Economic Development Commission in a letter dated January 18, 2011, resigned from the Economic Development Commission due to the new ordinance which was passed on December 21, 2010, all existing members of the EDC operating under the ordinance dated prior to December 21,

2010, have to resign. Those members are Mr. Eric Moffett, Mr. Richard Covill, Mr. Jim Richards, Mr. Josh Kapelner, and Matt Crossen.

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen accepts the resignations of Eric Moffett, Richard Covill, Jim Richards, Josh Kapelner, and Matt Crossen.

**b. Re-Appointments:**

**1. Greater Hartford Transit District Board of Directors  
Gilbert Hayes, (D) to serve as a Regular Member term  
expiring 02/01/2015.**

It was **MOVED** (Burnham) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen approves the re-appointment of Gilbert Hayes (D) to serve a term to expire February 1, 2015 as a regular member.

**2. Veterans Commission  
Rick Webster, (U) to serve as a Regular Member term  
expiring 02/01/2015.**

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen approves the re-appointment of Rick Webster (U) to serve a term to expire February 1, 2015 as a regular member

**3. North Central Committee  
a. Carol Sargent, (U) term expiring 02/01/2014  
b. Cecelina Mickey (D) term expiring 03/01/2014**

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen approves the re-appointments of Carol Sargent (U) to serve a term to expire February 1, 2014 as a regular member and Cecelina Mickey (D) to serve a term to expire March 1, 2014.

**c. New Appointments:****Zoning Board of Appeals**

**Lorretta Christine Wentworth, (R) as an alternate member to serve a term expiring November 22, 2011.**

It was **MOVED** (Pippin) and **SECONDED** (Burnham) and **PASSED** (U) that the Board of Selectmen approves the appointment of Lorretta Christine Wentworth, (R) as an alternate member to serve a term to expire November 22, 2011.

**Parks and Recreation Commission**

**Jeffrey J. Bancroft, (D) regular member to serve a term expiring December 2, 2012**

It was **MOVED** (Simmons) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen approves the appointment of Jeffrey J. Bancroft, (D) as a regular member to serve a term to expire December 1, 2012.

**Economic Development Commission per new Ordinance adopted December 21, 2010**

**Eric Moffett, (R) and Jim Richards, (R) regular members to serve one year terms expiring January 1, 2012**

**Richard Covill, (D) and Josh Kapelner, (U) regular members to serve two year terms expiring January 1, 2013**

**Ryan Nilsson, (D) regular member to serve three year term expiring January 1, 2013**

It was **MOVED** (Pippin) and **SECONDED** (Burnham) and **PASSED** (U) that the Board of Selectmen approves the appointment of Eric Moffett, (R) and Jim Richards, (R) regular members to serve one year terms expiring January 1, 2012; Richard Covill, (D) and Josh Kapelner, (U) regular members to serve two year terms expiring January 1, 2013; and Ryan Nilsson, (D) regular member to serve three year term expiring January 1, 2013.

**c. Board and Commission Current Vacancy List**

The list was given to all the Board Members for their review. A brief discussion was held regarding the list and how the list is maintained.



## VIII. New Business

### a. Discussion of Replacement Personnel

#### 1. Senior Services

Ms. Menard introduced Ms. Elizabeth Burns, Director of Human Services and Senior Services and Ms. Teresa Hill, Senior Services. Three handouts were given to all the Board Members entitled "Quarterly Report for All Vehicles Used by Senior Services Transportation Program: April, May, and June, 2010; July, August, and September, 2010; and October, November, and December 2010." The handouts also gave data of total miles driven, total gas, total number of trips and denied trips for each quarter. It was discussed that trips have risen since June 2010 approximately 282 and denied trips rose by 35. Ms. Burns and Ms. Hill addressed the Board requesting to fill a full time driver.

A discussion was held among Board Members, Ms. Burns and Ms. Hill regarding the need of having a full time driver and/or having two part time drivers and those drivers able to assist in other departments at the Senior Center.

It was **MOVED** (Burnham) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen authorizes the hiring of a part time driver up to fifteen (15) hours per week at \$13.34 per hour and \$14.71 after the ninety (90) day trial period.

The next request addressed to the Board was requesting to fill an additional four and one-half hours (4 ½) per week from February 22, 2011 through June 30, 2011 for the part-time clerk at the Senior Center. The cost would be approximately \$1,121.00. The hourly rate is \$14.71. The Senior Center is experiencing a renaissance and to full engage the growth additional clerk support hours are needed.

A lengthy discussion was held among the Board Members and Ms. Burns regarding the additional hours requested and what programs have been added to the Senior Center activities which would increase the part time clerk's duties. Another concern raised during the discussion was the hiring freeze which was placed upon all departments due to budget constraints.

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (2-1)(R. Pippin dissenting) that the Board of Selectmen authorizes an additional four (4) hours per week up from February 22, 2011 through June 30, 2011 for the part time clerk at the Senior Center.

Ms. Menard and Ms. Burns then began discussing the Director's position. Ms. Burns has been covering for that position since the absence of the Director. A part time assistant program clerk position should be developed. The position would be a fifteen (15) hour per week.

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen authorizes an additional part time fifteen (15) hour assistant program clerk position job description to be developed and approved by the First Selectwoman, Denise Menard.

A brief discussion was then held regarding the auctioning of an old bus which was used by the Senior Center. Ms. Burns and Ms. Hill gave to the Board Members information regarding the auctions.

## **2. Parks and Recreation Department**

Ms. Menard introduced Ms. Melissa Maltese, Director of Parks and Recreation to the Board. Ms. Maltese addressed to the Board to request to replace a part time clerk which has been vacant. This request will be funded within the department's budget; it will not require new money. Ms. Maltese gave a handout to the Board Members entitled "EW Park & Recreation Budget Analysis" and "Parks and Recreation Program Development" to show the growth of the Parks and Recreation Department along with the budget analysis for the last six years.

A discussion was held regarding revenue generated by the Parks and Recreation Department to help pay for programs and what duties the part time clerk will be performing.

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen authorizes the hiring of a part time clerk up to fifteen (15) hours per week.

It was **MOVED** (Simmons) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen agree to move the discussion of Agenda Item XI. Executive Session before VIII. New Business, Subsection C. Snow Removal.

## **XI. Executive Session Continued (pursuant to Connecticut General Statutes Section 1-200(6) (e) Update regarding Legal Matters**

It was **MOVED** (Simmons) and **SECONDED** (Pippin) **PASSED** (U) that the Board of Selectmen enters into Executive Session to conduct a hearing and to preserve the confidentiality of records, and that the following be invited to attend the executive session: Ms. Carol Madore, Town Assessor

The Board entered into Executive Session at 8:30 p.m.

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen terminates Executive Session and table the Executive Session later in the meeting and enters into Public Session at 8:45 p.m.

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen approves the settlement agreement for A and D Balis Enterprises LLC vs. Board of Assessment Appeals and Town of East Windsor in accordance with the Town Assessor's recommendation to reduce the fair market value of real property located at 4 Prospect Hill Road by 12.01" for the Grand List of October 1, 2009.

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen agree to continue with the order of the Agenda Item VIII. New Business, Subsection C. Snow Removal.

### **c. Snow Removal Update**

Ms. Menard indicated the latest snow removal has been the topic of the Town. She gave to all Board Members a document entitled "Snow Removal Info". The last three pages provide the dates and accumulation of the snow fall since December 27, 2010 through February 8, 2011. Ms. Menard indicated Bradley International Airport is reporting a total of 74 inches and South Windsor reported 59 inches. Therefore, East Windsor probably has gotten approximately five to six feet of snow. Ms. Menard commented on not having volunteers help with the snow removal. The Town's liability insurance carrier would not cover any liability issues if volunteers were involved. She indicated meetings were held with the Building Official, the Fire Marshall, Director of Public Works and herself to discuss the removal of the snow on the Town's roofs. Surrounding towns were surveyed to find out how they were dealing with the problem. Windsor Locks and Ellington were using local landscapers and Vernon was able to use the National Guard. The handout she gave out broke down the landscapers called, what was quoted, who was hired. She indicated she contacted Homeland Security Offices along with Offices of Warden Ester Torres to seek assistance in helping with the snow removal. Inmates can be used for services, however, due to liability reasons, the inmates cannot go on the roofs but could be used for shoveling sidewalks, roof raking and other tasks. Members of the Board of Education and Board of Finance volunteered their time to help. The landscapers that were hired were all paid approximately the same wage \$55.00 per person per hour. The cost of the snow removal of the Town, not including the Board of Education, is approximately \$25,000. Ms. Menard has met with the Treasurer regarding payment. The auditor has been asked if it can be taken from CNR, but the auditor's opinion is not to take it from CNR. However, there is extra money in the pension lines which can be used.

A brief discussion was held regarding snow removal costs. It was also discussed that a great job was done by all who involved in the snow removal.

**d. Tax Refunds**

Ms. Menard discussed an Application for Refund request from the Tax Collector dated January 27, 2011 and February 9, 2011 wherein Ms. Samantha Lee, Tax Collector is requesting under Connecticut General Statutes Section 12-129 a refund from the Town of East Windsor in the amount of \$686.84 and \$6,893.83 respectively.

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen approves the tax refunds in the amount of \$686.84 pursuant to the tax collector's request of January 27, 2011.

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen approves the tax refunds in the amount of \$6,893.83 pursuant to the tax collector's request of February 9, 2011.

**X. Unfinished Business**

**a. \*Review of the January 10, 2011 Proposed Blight Ordinance**

**b. \*Request for "Exempt Signs" at Railroad Crossings (Pending further information regarding Wells Road cross from Mr. Smart)**

Starred items not discussed, but will remain on the agenda pending receipt of additional information.

**XI. Budget Matters**

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen agree to rearrange the discussion of Agenda Item XI. Budget Matters 1. Budget Transfers; 2. Adoption of Budget Calendar; 3. Review of 2011-2012 Selectman's Budget; and 4. Budget Discussion

**1. Budget Transfers**

Ms. Menard gave to the Board Members copies of all transfer requests from departments along with a Summary Sheet entitled "Town of East Windsor 2010-2011 Budget Transfers" and marked as Exhibit A. Ms. Menard then discussed the Summary Sheet each and every transfer requested listed in the document known as Exhibit A. The majority of the transfer requests are due to salary contractual obligations.

A lengthy discussion was held among the Board Members regarding the transfers listed above.

It was **MOVED** (Burnham) and **SECONDED** (Simmons) and **PASSED** (2-1)(R. Pippin dissenting) that the Board of Selectmen recommends to the Board of Finance the transfers as listed on Exhibit A as presented.

## 2. Adoption of Budget Calendar

Ms. Menard gave the Board Members a document entitled “Proposed Budget Calendar for Fiscal Year 2011-2012” for their review.

A brief discussion was held, noting April 5, 2011 is the first public hearing regarding the budget and it conflicts with a regular Board of Selectmen Meeting.

It was **MOVED** (Pippin) and **SECONDED** (Burnham) and **PASSED** (U) that the Board of Selectmen adopts the Budget Calendar for Fiscal Year 2011-2012 as presented.

## 3. Review of 2011-2012 Selectman’s Budget

Ms. Menard gave to the Board Members a copy of the 2011-2012 Proposed Selectman’s Budget for their review. She indicated the Board Members will be getting a full budget at the budget workshop meetings scheduled on Thursday, February 17, 2011. She indicated the top sheet of the document; some of the categories are highlighted in purple. Those accounts have a slight increase due to contractual obligations. The overall increase of this budget is slightly under 1% increase.

She described in detail which categories which have those increases and the reasons for such increases. A brief discussion was held among the Board Members regarding the proposed budget. It was decided that further discussions of the proposal will continue at the Budget Workshop Meetings scheduled for February 17, February 19, and February 23, 2011.

## **XII. Executive Session Continued (pursuant to Connecticut General Statutes Section 1-200(6) (e) Pre-Litigation**

It was **MOVED** (Burnham) and **SECONDED** (Simmons) **PASSED** (U) that the Board of Selectmen enters into Executive Session to conduct a hearing and to preserve the confidentiality of records.

The Board entered into Executive Session at 9:53 p.m.

It was **MOVED** (Pippin) and **SECONDED** (Simmons) and **PASSED** (U) that the Board of Selectmen terminates Executive Session enters into Public Session at 10:21 p.m.

**XII. Adjournment**

It was **MOVED** (Simmons) and **SECONDED** (Burnham) and **PASSED** (U) that the Board of Selectmen adjourns the February 15, 2011 Regular Meeting at 10:22 p.m.

Respectfully Submitted,

Denise M. Piotrowicz  
Recording Secretary

## EXHIBIT A

**Board of  
Selectmen/  
Accounts**

<b>Transfer</b>	<b>Account Dept/line</b>	<b>Department</b>	<b>Amount</b>	<b>Reason</b>	<b>Town Meeting</b>
From To	<b>5295/203</b> <b>1010/100</b>	Consv. Of Health Pension Selectman F/T	\$3,401.00	contractural obligations	
From To	<b>5295/203</b> <b>1085/100</b>	Consv. Of Health Pension Town Property/Salary F/T	\$791.00	contractural obligations	
From To	<b>5295/203</b> <b>8425/101</b>	Consv. Of Health Pension IT Consultant/ salary	\$325.00	contractural obligation	

**Other Accounts**

From To	<b>1195/203</b> <b>1195/207</b>	Pension General Government/OPEB	\$60,000.00	recommended by Milliman	
From To	<b>2195/203</b> <b>1195/207</b>	Pension General Government/OPEB	\$48,000.00	recommended by Milliman	
From To	<b>5295/203</b> <b>5235/100</b>	Consv. Of Health Pension Human Services FT Salary	\$2,510.00	contractual obligations	
From To	<b>5295/203</b> <b>1124/100</b>	Consv. Of Health Pension Planning Salary F/T	\$2,300.00	contractual obligations	



## EXHIBIT A CONTINUED

Town  
Meeting

From To	<b>5295/203</b> <b>1125/100</b>	Consv. Of Health Pension Building Salary F/T	1,400.00	contractual obligations
From To	<b>5295/203</b> <b>1130/100</b>	Consv. Of Health Pension Senior Center Salary F/T	1,310.00	contractual obligations
From To	<b>5295/203</b> <b>1130/122</b>	Consv. Of Health Pension Senior Center Nutrition Mgr.	\$1,000.00	contractual obligations
From To	<b>5295/203</b> <b>3180/100</b>	Consv. Of Health Pension DPW/ Salary F/T	\$7,300.00	contractual obligations
From To	<b>5295/203</b> <b>3180/111</b>	Consv. Of Health Pension DPW/P&R Salary F/T	\$1,200.00	contractual obligations
From To	<b>5295/203</b> <b>3180/109</b>	Consv. Of Health Pension DPW/Stand By Pay	\$500.00	contractual obligations
From To	<b>1030/100</b> <b>1030/101</b>	Town Clerk/ Salary F/T Town Clerk/ Salary P/T	\$1,110.00	Due to staffing issues
From To	<b>1035/101</b> <b>1035/100</b>	Assessor Salary P/T Assessor Salary F/T	\$733.27	contractual obligations
From To	<b>5295/203</b> <b>1035/100</b>	Consv. Of Health/Pension Assessor Salary F/T	\$1,782.73	contractual obligations
From To	<b>1050/615</b>	To be determined if approved Registrar of Voters/Supplies	\$1,146.00	

**Furture Transfers to be discussed ( see attached)**

To	<b>3180/112</b>	DPW/P&R Overtime
To	<b>3180/102</b>	DPW/. Overtime